



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

Directorate: Supply Chain Management Tender Office: Zwamadaka Building  
Private Bag x 313, Pretoria, 0002 Tel 012 336 8988/8670, Fax 012 336 7359 Web: [www.dws.gov.za](http://www.dws.gov.za)

Enquiries: Jacob Mabusela Tel: 012 7240 Email: [Mabuselaj@dws.gov.za](mailto:Mabuselaj@dws.gov.za)

Ref: W11465

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### **BID NO AND DESCRIPTION: W11465: APPOINTMENT OF A TRAVEL MANAGEMENT COMPANY(S) TO RENDER TRAVEL RESERVATION SERVICES WITHIN THE DEPARTMENT OF WATER AND SANITATION FOR A PERIOD OF THIRTY-SIX (36) MONTHS.**

#### **Questions raised by prospective bidders and the answers.**

##### **Questions and answers.**

1. Please can you confirm how many tender copies we need to submit? **Original plus one copy.**
2. Would the department consider the 15-day payment period as opposed to the 30-day facility? **The department is guided by PFMA, which is 30 days after receiving the invoice.**
3. How many TCMs is the Department aiming to appoint? you mentioned more than one? **Ten as per groups in the Terms of Reference.**
5. Can TMCs show interest in specific provinces only as opposed to all, considering that the Department has specified numbers in each province? **Yes, the TMC can show interest in the specific province or group.**
6. We do not offer sms facility however we offer an app for all our customers and has much more benefits, will we be disqualified? Is this a mandatory requirement? **No, you will not be disqualified for that.**
7. Pardon me if I missed the information I am looking for, but can I please check if the Department is currently using an online system. If not, what percentage do you anticipate your online transactions versus the offline bookings? **Currently the department is 100% offline bookings.**
8. The last question please, how would you like us to complete the below part? It refers to us to the CPA tab? **E-below refers. Please note that table 1.3 is for illustration on how cost need to be determined.**
9. May you please clarify the split between traditional and online percentage, because it cannot be calculated on the transaction fee model? **The department is 100% traditional.**
10. Are we allowed to add an Addendum it's an additional page on our company letterhead? **They can attach it.**
11. Just to confirm we submitting Traditional Booking Fees only (Online part we leave it blank? **Yes, the other part must be left blank.**
12. Please can you clarify, Annexure A 3 online pricing it indicates n/a next to it. Please advise if we must or must not submit pricing for online booking tool? **Online pricing is not applicable, it must not be completed.**